

Kibworth Beauchamp Parish Council

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The Minutes of the meeting held on Tuesday 24 March 2020 in St Wilfrid's Church Hall (Change of venue as the Kibworth Grammar School Hall was closed due to the Coronavirus)

Please note, this meeting was scaled down to cover only urgent matters due to the Governments recent advice regarding the Coronavirus.

Those attending were Cllrs. Steve Woodhouse, Caroline Pitcher, Mark Newcombe and Kevin Feltham.

The elected Chairman, Cllr. Woodhouse opened the meeting at 7.00PM.

20-041	Public Participation	No members of the public were present		
20-042	Procedural	i	Apologies and Co-options	Apologies were received from Cllrs Roger Garratt, Barbara Strevens, Ian Harrison, John Hooley, Pat Copson, Andrew Munro, Simon Whelband and Maria Smith (Clerk)
		ii	Declarations	No Declarations of pecuniary or personal interests were made
		iii	Minutes	It was resolved to approve the Minutes of the meeting of Tuesday 25 February 2020.
20-043	Finance	<ul style="list-style-type: none"> i. It was resolved to approve payments due, Clerks overtime and expenses ii. It was resolved to approve the Clerk's financial report and bank reconciliation. iii. It was resolved to approve the use of online banking with Maria Smith (RFO) as the Primary User. iv. It was resolved to agree the retention of the lock up garage for another year at a cost of £576 		
20-044	Coronavirus and delegated Powers to the Clerk	<p>It was resolved to agree to delegate powers to the Clerk until the next Parish Council Meeting, based upon advice from LRALC: <i>" In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place".</i></p>		

20-045	Management of Shared Staff	It was resolved to approve the cost of £450.00 + VAT from Wellers Hedley Law Group to produce a Management of Shared Staff Document for both Kibworth Parish Councils and the document was signed accordingly.
20-046	Policies	<ul style="list-style-type: none"> i. It was resolved to adopt the revised Kibworth Villages Community Emergency Plan ii. It was resolved to adopt the new Financial Regulations policy, based on the template provided by NALC.
20-047	Events	VE Day- This was not discussed.
	Items for future agenda's (Not for discussion at this meeting)	<ul style="list-style-type: none"> • Kibworth Creatives- Youth provision centered around The Arts • Remembrance Sunday 2020 • Policies, to be reviewed • S106 funds and applications • Transport

The meeting was closed by the Chairman at 7.20 PM.

Signed: *These minutes were agreed at the Zoom online meeting of 28 April 2020. Due to the Coronavirus, they will be signed by the Chairman at a later date.*

Date: 28 April 2020