

Kibworth Beauchamp Parish Council

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The Minutes of the meeting held on Tuesday 25 February 2020 in the studio of The Kibworth Grammar School Hall

Those attending were Cllrs. Steve Woodhouse, Caroline Pitcher, Pat Copson, Barbara Strevens, Mark Newcombe, John Hooley, Simon Whelband, Ian Harrison and Maria Smith as the Clerk.

Three members of the public attended, together with County Cllr. Dr Kevin Feltham, Helen Cleary (New Deputy Clerk), Michael Preston (Fleckney Events) and John Mulholland (Fiesta Sports Coaching).

The elected Chairman, Cllr. Woodhouse opened the meeting at 7.00PM.

20-018	Public Participation	Members of the public raised concerns regarding the traffic on Fleckney Road (agenda Item 20-032) and Michael Preston (Fleckney Events) was present to answer any questions regarding the Christmas late night event (item 20-028). John Mulholland (Fiesta Sports Coaching) gave a presentation regarding agenda item 20-021		
20-019	Procedural	i	Apologies and Co-options	Apologies were received from Cllrs Roger Garratt and Andrew Munro. It was resolved to co-opt County Cllr Kevin Feltham onto the Council
		ii	Declarations	The were no requests for dispensations, or declarations of pecuniary or personal interests.
		iii	Minutes	It was resolved to approve the Minutes of the meeting of Tuesday 14 January 2020 and these were signed by the Chairman.
20-020	Finance	<ul style="list-style-type: none">• It was resolved to approve payments due, Clerks overtime, expenses and mobile phone 07716 642077 SIM only contract with O2 at £14.00 per month excluding VAT.• It was resolved to approve the Clerk's financial report and bank reconciliation.		
20-021	Fiesta Sports Coaching	Following on from the presentation given by John Mulholland from Fiesta Sports Coaching, it was resolved to approve the funding of £100 per session for an initial trial period of 2 sessions per week for 6 weeks (£1,200 in total). The Clerk will speak with Kibworth Grammar School Hall to establish hall costs and availability and arrange to meet with Mr Mulholland for further discussion. This item will be discussed again at the next meeting.		

20-022	Clerk's Report	<p>S106 funding has been approved for the MUGA, subject to the planning permission which a decision is due to be made on 9 March.</p> <p>WiFi. Speeds are still very slow in the new office. It was resolved that the Clerk make some enquiries regarding the cost of having a separate router installed in the office.</p> <p>Councillor Training. The feedback was very positive, and all felt that the course was very helpful and informative.</p>
20-023	New Staff	<p>The Clerk confirmed the recent appointments of Helen Cleary as the Deputy Clerk, and Richard Smith as the Groundsman. It was resolved to purchase lanyards (at a cost of around £30-shared with KHPC) for all members of staff, It was resolved to purchase Hi Vis jackets (for the Groundsman and Street Orderly) and Hi Vis vests (for general use) with 'Parish Council' printed on the rear. The Clerk will obtain prices.</p>
20-024	Tennis Club Banner	<p>The tennis club have now removed the banner. It was resolved to take no further action regarding a joint sign at this stage. However, KBPC would be pleased to see a design from the tennis club for a smaller sign meeting size guidelines and which also incorporated mention of the recreation areas.</p>
20-025	Tree outside The Striped Pole Barbers.	<p>It was resolved to use Ace Tree Services to prune and reshape the tree and surrounding shrubs at a cost of £200, subject to the approval of the planning application submitted.</p>
20-026	Reports	<p>Leicestershire County Council</p> <p>The County Council budget for 2020/21 was agreed at the budget meeting on 19th Feb with a decision to increase the county element by 3.99% (this includes 2% for social care). This works out as an extra £1 /week for Band D.</p> <p>Any decisions for a Unitary business case have been postponed because of the General Election, impending budget and white paper on devolution so will probably now come to full council in the summer.</p> <p>The ongoing Severn Trent Water roadworks involving traffic lights along Fleckney Road have just started again and are due to last until 3 April.</p> <p>More than 200 pledges in support of a Community Speed Watch on the A6 have been collected. County Cllr Feltham has met with an officer to agree three suitable locations in Kibworth Harcourt where, once 6 or more volunteers have been trained, the speed radar can be used later this summer.</p> <p>Harborough District Council</p> <p>At the recent Budget meeting it was agreed to freeze the Council tax for the district.</p>

		<p>HDC have made available £500 for Parish Councils to help with VE day preparations and events. Further information will be sent to Parish Councils.</p> <p>HDC have dealt with a large fly tipping incident (45 tons of rubbish on two little side alleys off Great Glen bypass). This has cost the council £20,000 to clear up. Bollards are now in place to stop repetition</p> <p>Community Governance Review- the proposal for the moving of the Beauchamp/Harcourt Parish Boundary across a section of Longbreach and Bush Road has been received.</p> <p>Unitary Proposal – districts are also waiting on possible devolution paper due in May.</p> <p>Joint Recreation Committee</p> <p>Cllr Copson advised that there have been no further reports of antisocial behaviour or vandalism.</p> <p>Both entrances to the Smeeton Road Recreation ground are particularly muddy. The Clerk has made some preliminary enquiries regarding the installation of tarmac. This will be discussed at the next Joint Rec meeting, together with ideas to purchase new equipment, using S106 funds.</p> <p>Joint Burial Committee</p> <p>Cllr. Harrison advised that the Committee have not met recently. He confirmed the appointment of Sara Barrett as the new Clerk to KHPC and that some training is taking place next month. Tree pruning has been taking place in the Cemetery.</p> <p>Grammar School Hall</p> <p>Cllr Newcombe advised that the Trust have made a £2000 loss over the last year, mainly due to the ongoing problems with the squirrels and the associated costs. A new contract with an alternative Pest Control company has been agreed.</p> <p>The WiFi issues have been raised and recent testing did not reproduce quoted poor speeds.</p>
20-027	New Structure of the Kibworth Parishes	It was resolved to agree and sign the Memorandum of Understanding.
20-028	Events	<p>VE Day- Cllr Hooley advised that he had contacted various community groups to enquire of their plans (if any) regarding VE Day and received an underwhelming response. Various options were discussed, including a library exhibition and a vintage tractor display. It was resolved that the Parish Council will not lead an event, but instead will offer support (where possible) to community events taking place.</p> <p>Late night Shopping event- It was resolved to approve the quote of £870 from Fleckney Events for the event on 2 December 2020. This showed good value for money as the road closure licence is already in place.</p>

20-029	Planning Applications	<ul style="list-style-type: none"> • 19/01952/FUL - Erection of a part two storey and part single storey rear extension with a link to and raising of roof height to existing garage, 5 Stuart Street. It was resolved to oppose this application for the following reason: <i>The plans are unclear, particularly in relation to parking spaces as defined in the Kibworths Neighbourhood Plan parking policy.</i> • 20/00135/FUL - Erection of a 2 storey side extension and single storey rear extension, 32 Fairway. It was resolved to support this application as it meets both Local Plan and Kibworths Neighbourhood Plan design policies. • 20/00138/NMA - Enlargement of front window (proposed non-material amendment to 19/01647/FUL), 12 Peel Close. It was resolved to make no comments. • 20/00156/FUL - Demolition of existing garage and erection of a two storey front, side and rear extension (revised scheme of 19/00681/FUL), 15 The Lea. It was resolved to make no comments • 20/00105/FUL - Erection of a two storey side/rear extension, detached garage and 1.5m high fencing to front and demolition of detached single storey outbuilding and detached garage, 1 Dover Street. It was resolved to make no comments • 20/00137/TCA - Works to trees (fell), 1 The Old Grammar School, School Road. It was resolved to approve the tree work for trees 1, 2 & 4. However, the Parish Council object to the felling of the conifer tree 3 as there is no valid reason given to support this. • 20/00191/FUL - Installation of an electric roller garage door to replace the existing wooden garage door, 66 High Street. It was resolved to make no comments
20-030	New Working Groups/ Committees	<ul style="list-style-type: none"> • Planning Committee- it was resolved to set up a new group who will meet on an ad-hoc basis. Cllr Hooley will chair the group and County Cllr Feltham agreed to be a member with Maria Smith as Clerk. • Policies Working Group – it was resolved that County Cllr Feltham will meet with the Clerk and the new Deputy to assist with the review and update of all policies.

20-031	Policies	<ul style="list-style-type: none"> Code of Conduct. It was resolved to adopt the new Code of Conduct, based on NALC's template and all Councillors present signed the document. Health and safety. It was resolved to adopt the new Health and safety Policy.
20-032	Traffic & Parking in the village	Following the discussion that took place during the public participation section, it was resolved to place an item in The Kibworth & District Chronicle to gather evidence and that KBPC will co-ordinate a petition to help lobby with Leicestershire Highways. The clerk was asked to see whether the groundsman and street orderly could re-position a large rock to help prevent parking on the grass area near the tennis club entrance.
20-033	Neighbourhood Plan	The group have been working on a review of actions and will be meeting on 12 March to discuss further.
20-034	New Skatepark site	There were no updates available.
20-035	CCTV	The Installation by ACE Securities is planned for 3-5 March 2020. It was resolved to agree the Service Level Agreement from Harborough District Council and this was signed accordingly. HDC will issue a Press Statement upon completion and Councillors are invited to submit any comments to the Clerk, together with an interest to be involved in a photo shoot to publicise the installation. It was resolved to agree the payment of £278.00 + VAT on behalf of the library to Kibworth Electrical for the electrical work required to support the CCTV system. The clerk will check with the insurance policy to ensure adequate cover is included and it was resolved to update if necessary.
20-036	Year of the High Street	This will be carried forward to the next meeting agenda.
20-037	Rubbish at The Tin Bridge	It was resolved that the clerk will instruct the new Groundsman and/or the Street Orderly to monitor the area and remove rubbish as necessary.
20-038	Grass Cutting Contract	It was resolved to agree the KBPC element of the 3-year contract (as supplied by BIFFA and includes works for both KBPC at £13 per cut and the Joint Rec Committee), subject to the Joint Rec Committee's resolution of their part of the contract at their next meeting on March 4 th .
Members of the public left the room at this stage due to the following confidential HR items.		
20-039	Clerk- Job evaluation	It was resolved to agree the recommendations by LRALC following the recent job evaluation, with effect from 1 March 2020.
20-040	New Staff	It was resolved that the new Deputy Clerk and Groundsman commence employment on 1 March 2020 and starting salaries were agreed, in accordance with The National Joint Council for Local Government Services (NJC) pay scales, as advertised in the employment packs.

The meeting was closed by the Chairman at 9.10PM.

Signed:_____ These Minutes were signed by the Chairman at the meeting on 24 March 2020. A signed copy can be seen by contacting the Clerk.

Date_24/3/20____